

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	WESTBURY DETACHMENT, WILTSHIRE ARMY CADET FORCE		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Central Locality - WESTBURY AREA BOARD		
In which Parish does your project take place?	WESTBURY PARISH		
What is your project?	To enhance Army Cadet training in two main areas, and also one small refurbishment project. The training projects may also benefit our co-located colleagues in the Air Training Corps.		
Where will your project take place?	Westbury Cadet Centre and outdoor training areas		
When will your project take place?	Starting 2010 but will have significant long-term benefits.		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> 1. Education, skills & learning NO <input type="checkbox"/> 2. Crime & Community Protection 3. Social care/ health 4. Culture		
Please confirm your project will be completed by 31st March 2010	NO		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> We run an Army Cadet Force Detachment in Westbury, as part of Wiltshire County ACF. On average, we have between 30-40 young people from Westbury and the surrounding area, made up from girls and boys aged between 12 and 18. The bulk of our current Unit is aged 13-15. We provide activities for the Cadets twice a week, for over two hours per session. In addition, there are weekend activities and summer camps. In an area where young people have voiced concerns about lack of facilities and things to do, we aim to provide interesting and exciting activities for the youngsters both within the Army proficiency Syllabus, and also with additional activities. At Westbury Cadet Centre, we also have a co-located Air Training Corps unit, and they are able to benefit any training or decorative improvements that we can gain. The training we provide ranges from military-based activities such as drill & turnout, shooting, fieldcraft and skill at arms, through to first aid, map reading, adventurous training, physical activity and community training. Previous experience has shown that if we can improve the overall facilities, surroundings and training material in the Detachment, the word will spread and we will continue to attract new members. Recruiting is currently vibrant but we also have a very good retention of older Cadets.			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

The type of grant applied for is primarily the acquisition of new equipment. All grant aided material will be labelled as such and properly secured to ensure the long life of anything we acquire. Due to the nature of the items sought, they are items which can be retained for a substantial period of time.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The project will be managed within our own Detachment, however visiting Cadets from other units, as well as our so-resident Air cadets, will benefit from the project. As far as any renovations or visible improvements go, the Cadet Centre is occasionally used for First Aid Training, and on Remembrance Day each year participants in the parade use the Cadet Centre as a refreshment & meeting point (in co-operation with the Royal British Legion).

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport (No, but does encourage YOUTH participation in Sport)	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input checked="" type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: (Current Year)	Month: Apr	Year: 2010
Total Income:	£432.87	
Minus Total Expenditure:	£726.91	
Surplus/Deficit for year:	£0.00	
Reserves held:	£34.59	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Replacement carpet for practical training area	£250.00	All dependent on grant aid	P	£
3 x Adventure Training/ Safety DVDs	£75.00	“		£
Recognition Project models	£75.00	“		£
Casualty Simulation kit (Grimas Make-up)	£35.00	“		£
Casualty Sim Wounds (NimbaCreations)	£40.00	“		£
Vacuum Cleaner	£75.00			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£550.00	TOTAL PROJECT INCOME		£

Total Project Income B	£
Total Project Expenditure A	£500.00
Project Shortfall A - B	£500.00
Award sought from Wiltshire Council Area Board	£500.00
Is your organisation able to claim VAT?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years Male ONE Female
People Under 25 years Male Female ONE
Disabled People Male Female
Black & Minority Ethnic people Male Female
People over 25 but under 50 Male: **FOUR**

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group’s terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No **If ‘Yes’ please tick...** Under 25’s Over 50’s

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No **If ‘Yes’ please tick....** Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No **If ‘Yes’ please tick....** Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No **If ‘Yes’, indicate the ethnic background of the people who will benefit from your project.**

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women’s sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No **If ‘Yes’ please specify**

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 24th January 2010

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)